

MEETING MINUTES

Richland High School Instrumental Music Booster Club

November 14, 2017, Richland Public Library

Board Members

President: Kent McDonald

Vice President: Arteka Thornton

Treasurers: Robin DeLorenzo, David Husted

Secretary: Paula Call

Media Chair: Suzy and John Higley

Director: Jason Rose

Quad/Pit Chair: Anthony DeLorenzo

Food Chair: Matt Litkke

Uniform/Concert Attire: Natalie Spencer

Fundraising Chair: Dawn Hughes

Marching Band Chair: vacant

Apple Fundraising Chair: Jackie Martin

Membership: Robin DeLorenzo

Awards: Becky Chapin

Color Guard Chair: Amie Clayton

Meeting Attendees:

Kent McDonald, Laurie McDonald, Carrie Hallquist, Brayden Haworth, Nathan Higley, Suzy Higley, Jackie Martin, Robin DeLorenzo, Raye Lynn Brown, Mark Brown, Karen Husted, Lilybeth Husted, Tony Pfau, Merisa Pfau, Adrianna Bonner, Maria Orozco, Paula Call

I. CALL TO ORDER

The meeting was called to order by Kent at 6:32 PM.

II. APPROVAL OF THE MINUTES

Minutes from the October meeting were moved to approve and seconded.

III. OFFICERS REPORT

A. Director – Jason Rose

- Director did not attend.

B. Treasurer – Robin DeLorenzo / David Husted (Treasurer's Report Attached)

- Apple Fundraiser – we bagged over 10,000 pounds of apples. The kids sold about \$12,000 worth and cost was about \$3,740 so a significant profit was made. 74 students participated, including 8

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th graders this year. Lots of volunteers showed up to help and all apples were sold - Pink Ladies and Fujis. Parking lot sales totaled \$333.75. Suggest that next year, we keep working with Five Acre Farms, bring stickers and different color zip ties or duct tape to distinguish between the two types of apples. Use the wide bags which are better than the long tall bags.

What about doing the apples all in one day instead of more than one? In a few years the farm will have honeycrisp available which are ready in April / May so in the future we could possibly have two apple sales.

- Concessions funds earner - we need to talk to Mr. Edwards to find out how much we made from running the concessions booth.

C. Fundraising – Dawn Hughes was not in attendance but wanted to let everyone know that she is working on the discount cards and will have more details to share at the next meeting.

- Upcoming fundraisers – Bazaar is this Saturday, Kari set up a signup and it is almost full.
- Robin suggested that the IMB purchase BRAX cups as fundraiser, explaining that these are nice durable tumbler size cups and come in a set of 4 or set of 2 travel mugs. In past people ordered from catalog with choices of multiple sport logos, military, etc., but last year Robin found out we could create our own logo cups. There is setup cost to do that – about \$500 to do that and minimum order of \$200. We could use the Richland High Bomber logo. Questions about whether that is allowed. Cost of 4-pack is \$18 and the profit is about \$15. Question, since IMB has less money than Director, would Jason fund setup? Can Robin send a picture or webist link? Discussion about whether to do two separate sales, one for students one for IMB. There was a motion and a second to start the brax cups process.
- Suggestion that instead of having separate IMB and student fundraisers why can't we have a portion of fundraising sales (e.g., 10%) go to IMB? We could do that but the downside is once it goes to ASB fund it stays there. Another suggestion from the bookkeeper is consider doing what the football players booster treasurer does – fundraising \$\$ go into a common account. Kids pays their fees and get a certain amount reduced for selling a certain amount of apples. Could the bookkeeper set up a separate account for the IMB that could be used to pay for trailer rentals, etc. Is Robin will talk to Kari to see if this is feasible.
- Raelynn would like IMB next month to decide if we'll do baskets for swing dance silent auction Feb 14.

D. Food – Matt Littke was not in attendance. Discussion about how much everyone appreciated the meals at Pullman. Robin will buy a thank you card and get color guard and band to sign for Logan's parents, who funded the food at Pullman. Suggestion that next time we consider doing bread bowls and soup.

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E. Equipment – Robin covered for Tony

- Equipment upgrades –During off season, Tony will work on getting the equipment carts redone. The Vet's day Wahluke band had a cool uniform cart. Diane Berke has a metal fabrication shop in Portland. He looked at the trailer and could possibly help get it fixed. Its about 780 to rent a truck. If we can find someone who has a trailer then it would only be cost of gas. But we don't have a truck and don't have a CDL driver. If we get a trailer we maybe can use Diane's contact to fabricate inside.
- Equipment Committee: Anthony Dawn, MJ Hughes, Melissa Gloto Rich French. Suzy will work on getting something in writing from the committee and then will put the word out as to what we need. We should also think about putting the word out about our need for a CDL. Robin will have Tony email the committee or set up a channel on SLACK for the committee
- We would need to get new planks if we got a new trailer. We use them for shelving and for sitting on. This year some of the planks started cracking.
- Group discussed the idea of compiling a master equipment list which would include maintenance and replacement needs. This weekend, Tony is going to inventory the contents of the trailer. Group offered help and Robin said that she would ask him and let Kent and Suzy know if/when they can help.

F. Media – Suzy

- Idea raised to develop an introductory packet for new students that better communicates the relationship of the IMB to the band. Generic letter for all band students. Take advantage of open house night to have a table.
- Discussion that the band doesn't get much recognition from the school.

Suzy will work with Steve Agard to get more promotional info out. Suzy asked that we give her the info that should be communicated. Example tell him about the upcoming concerts

- Dec. 12 and 14 concert we will have a table to collect food and sell bomberopoly.
We normally do a food drive at the winter concert. We need people to decorate boxes for the food collection. We will provide the food to Richland Food Bank. Suzy will make a flyer for the food drive and get the word out to Steve Agard. Students can post the flyers. Dec 15 someone needs to deliver food.
- People are encouraged to bring in Christmas decorations for the stage for these concerts
- SLACK – Suzy would like to establish some guidelines or rules for how to use it for next year. We should decide how we are going to use the SLACK, not like facebook because it gets to be too much. We have a facebook account but maybe we could have a channel for pictures too.

IV. NEW BUSINESS

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- Suzy reported that she attended Boosters meeting and wondered if we have ever worked with the boosters club? Discussion and agreement that we should look into why we are separate from the booster club.
- Followup from question last month – anyone can join the IMB, not just band parents.
- David Rose brought up idea to Kent that freshman students coming in should fundraise and that will be put to future year fees but the fees must be paid during freshman year in full.

There being no further business the meeting adjourned at 8:04PM.

Respectfully submitted, Paula Call, Secretary